

Different ways to book a venue

1. Online booking

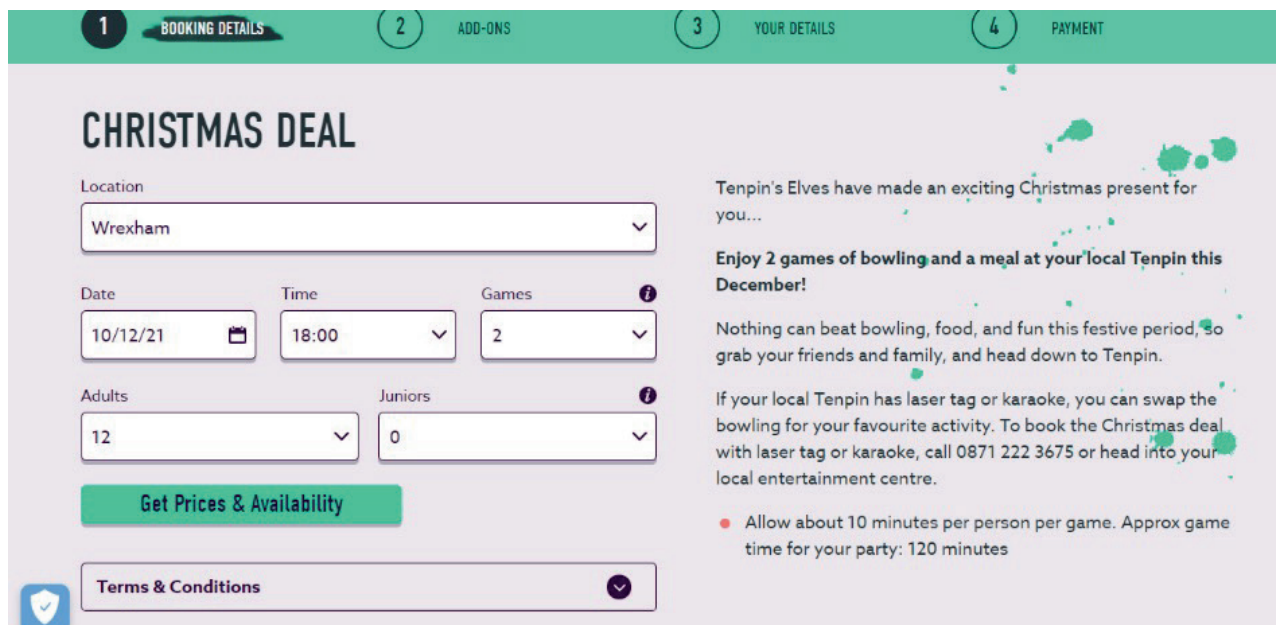
Some venues have a website with an online booking service, eg ten-pin bowling.

Scroll through the website to find the activity and deal you are looking for.

You will need to enter the:

1. location
2. date
3. time
4. number of games
5. number of adults playing.

Then click the **'Get Prices & Availability'** button.



The screenshot shows a booking interface with a green navigation bar at the top containing four steps: 1. BOOKING DETAILS (highlighted), 2. ADD-ONS, 3. YOUR DETAILS, and 4. PAYMENT. Below the navigation bar, the main content area is titled "CHRISTMAS DEAL". On the left, there are several input fields: "Location" with a dropdown menu showing "Wrexham"; "Date" with a calendar icon and the value "10/12/21"; "Time" with a dropdown menu showing "18:00"; "Games" with a dropdown menu showing "2"; "Adults" with a dropdown menu showing "12"; and "Juniors" with a dropdown menu showing "0". Below these fields is a green button labeled "Get Prices & Availability". At the bottom left, there is a "Terms & Conditions" link with a dropdown arrow. On the right side of the interface, there is promotional text: "Tenpin's Elves have made an exciting Christmas present for you...", "Enjoy 2 games of bowling and a meal at your local Tenpin this December!", and "Nothing can beat bowling, food, and fun this festive period, so grab your friends and family, and head down to Tenpin." Below this is a note: "If your local Tenpin has laser tag or karaoke, you can swap the bowling for your favourite activity. To book the Christmas deal with laser tag or karaoke, call 0871 222 3675 or head into your local entertainment centre." At the bottom right, there is a red bullet point: "Allow about 10 minutes per person per game. Approx game time for your party: 120 minutes".

1. Online booking continued...

If the deal includes food, you will need to make a note of the food choices of the people attending. Take this list with you to the event in case people forget what they have ordered.

BOOK BOWLING AT WREXHAM

CHRISTMAS DEAL 12 x Adults £10.00

Enjoy 2 games of bowling and a meal this December!

- Available all day from Monday to Friday
- Between 1st - 24th December & New Year's Eve

Adult 1

Select an option

Adult 2

Select an option

Wrexham
Friday, 10 Dec 2021

CHRISTMAS DEAL £120.00

2 games
18:00
12 x Adults

total £120.00

Continue

Name	Cheese Burger	Chicken Burger	Spicy Bean Burger	The Big Dog
Jack Blogs			X	

When everyone's options have been entered, press **'Confirm'** and continue to **'Make Payment'**.

2. Email the venue

Suggested email template to book a venue



Dear Bob,

I am the group leader of the Wrexham Autistic Adult Social Group. I would like to book a table at the Yummy Food restaurant:

- on Saturday 30 January 2022
- from 6pm
- for 12 people.

We would like a quiet table, away from the kitchen door.

Please confirm the booking. I look forward to hearing from you soon.

Best wishes,

Megan Jones

3. Phone the venue

Suggested voice script to book a restaurant table



You: Hello, is that the Yummy Food restaurant?

Them: Yes

You: My name is Megan Jones, and I am the group leader of the Wrexham Autistic Adult Social Group. I would like to book a quiet table that is not near the kitchen door on:

- **Saturday 11 December**
- from **6pm**
- for **12** people.

Them: Yes, that will be fine. Can I have a contact number please?

You: 089764532

Them: Ok, that is all booked for you.

You: Thank you, see you on Saturday at 6pm. Bye.