

What to do when you arrive at your group activity

1. When you arrive at your activity



- Arrive at the venue 15 minutes early.
- Be prepared to make a payment for the activity using cash or card.
- Greet and welcome group members individually on arrival.

2. Venue specifics



- Let members know where the toilets are.
- Let members know where the quiet space is, if there is one.

3. Before starting your activity



- Introduce yourself as the group facilitator and explain what your role is.
- Give out name badges to all the group members.
- Encourage members to talk with each other by suggesting an exercise where they can get to know one another. For example, members could tell the group one thing that they like, and one thing that they are good at.
- Start the activity.